



Republic of the Philippines  
Catbalogan City  
Business Processing & Licensing Office

**Motorcab Application and Inspection Form**

**(This part for applicant to fill up)**

Name of Operator \_\_\_\_\_ Contact No. \_\_\_\_\_  
Address \_\_\_\_\_  
Make/Model \_\_\_\_\_ Route \_\_\_\_\_ Color Code \_\_\_\_\_  
Plate No. \_\_\_\_\_ Engine No. \_\_\_\_\_ Chassis No. \_\_\_\_\_  
LTO CR No. \_\_\_\_\_ LTO OR No. \_\_\_\_\_ LTO OR Date \_\_\_\_\_  
Police number \_\_\_\_\_

I declare under penalties of perjury that this application has been made in good faith, verified by me, and to the best of my knowledge and belief, is true and correct pursuant to the provisions of Catbalogan City Ord. No. 2015-02, as amended and the regulations issued under authority thereof. Following documentary requirements are hereto attached.

- 1 Barangay clearance for business with certification on existence of proper garage for all units/picture of units in garage
- 2 Real property tax clearance/assessor's certification
- 3 Community tax certificate
- 4 Police clearance
- 5 Driver's logbook
- 6 Photocopy of CR and updated OR (attached is the applicable deed of conveyance for an applicant with different from the LTO registered owner of motorbike)
- 7 For new franchise or transfer thereof, driver must have underwent (within the past 3 years) pre-regulatory seminar.

Signature of Operator/Applicant Over Printed Name \_\_\_\_\_

**(This part for City Engineering inspector to fill up)**

**ANNUAL SAFETY INSPECTION REPORT**

|  | Satisfactory | Unsatisfactory | Remarks |
|--|--------------|----------------|---------|
| 1 Clean and clear windshields  |              |                |         |
| 2 Garbage container w/ cover   |              |                |         |
| 3 Horn that do not emit exceptionally loud or startling sound                                    |              |                |         |
| 4 Tarifa   |              |                |         |
| 5 Side mirrors   |              |                |         |
| 6 Brakes   |              |                |         |
| 7 Tire   |              |                |         |
| 8 White headlight  |              |                |         |
| 9 2 sets of signal lights, front & back (for motorcab)   |              |                |         |
| 10 Red taillight (for motorcab)  |              |                |         |
| 11 License plate light (for motorcab)  |              |                |         |
| 12 Interior light  |              |                |         |
| 13 Chassis, size (minimum 32" w x 42" h), condition, no side extension on front                  |              |                |         |
| 14 Police numbers located at front, inside front & back. 6-seater to have additional side number |              |                |         |
| 15 Chassis color in compliance with the color coding scheme                                      |              |                |         |
| 16 Motor/engine condition (for motorcab)   |              |                |         |
| 17 Mufflers sound (for motorcab)   |              |                |         |

**CERTIFICATE OF ROADWORTHINESS**

This is to certify that the above mentioned tricycle unit has passed inspection and evaluation test procedure.

Inspected by: \_\_\_\_\_

Unit Inspector

Date

This unit **did not pass** the road worthiness test per above ratings and remarks.

Inspected by: \_\_\_\_\_

Unit Inspector

Date