



Republic of the Philippines  
PROVINCE OF SAMAR  
Catbalogan City

## NOTICE TO PROCEED

October 7, 2020

### PSA- Catbalogan City

Dear Sir/Madam:

The attached Purchase Order having been approved, notice is hereby given to **PSA-CATBALOGAN CITY** that work may commence on the PROCUREMENT OF ACCOUNTABLE FORMS (birth, death, foundling) of the City Civil Registrar Office, City Government of Catbalogan, effective upon the receipt of Notice to Proceed.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the City Government of Catbalogan.

Very truly yours,

HON. DEXTER M. UY  
City Mayor

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Representative of the Supplier: NATALIE N. VELARDO

Authorized Signature:  \_\_\_\_\_